# Programme Transfer

By Academic Registry
26 Jan 2024

# CONTENTS

# Preparation

- Reflect on your true interests, academic strengths and career goals

- Consult faculty members, fellow students and parents

- Take the introductory courses:

  Course Selection

  Course Add/Drop

  Summer Programmes (UIC/HKBU/Overseas)

# 01 Application for Programme Transfer

## Basic Requirement

1) **Non-final year** students;
2) Normally expected **cGPA≥2.0;**
3) Student is allowed to change his/her study programme **only once** during four-year study;
4) More details please refer to AR Website (General Regulations)

## Programme Information

Musical Arts Programme is **not eligible to apply** for programme transfer

## How to Apply

- Student can select **one programme only**
- Online application **procedure**:

  Submit Online Application

  ⬇

  Art & Design Portfolio Assessment (normally required by **AIM**, **CTV** and **MAD**)/Interview (if needed)

  ⬇

  Faculty/School Review

  ⬇

  Result Release & Confirmation of Transfer

# Programme Information

| Faculty/School | Abbreviation | Abbreviation | Current offered Study Year (exclude Yr-4) |
|---|---|---|---|
| FBM | ACCT | 会计学 | Yr 1-3 |
| | AE | 应用经济学 | |
| | FIN | 财务学 | |
| | EBIS | 电子商务与资讯系统管理 | |
| | EPIN | 创业与创新管理 | |
| | MHR | 人力资源管理 | |
| | MKT | 市场营销管理 | |
| | BUSA | 商业分析 | Yr 1-2 |
| | DMM | 数字媒体管理 | |
| SCC | AIM | 动画与互动媒体 | Yr 1-3 |
| | CTV | 影视学 | |
| | CCM | 文化创意与管理 | |
| | MAD | 媒体艺术与设计 | |
| | THEM | 旅游、酒店与会展管理 | |
| | MUS | 音乐艺术 | Not eligible to apply |

| Faculty/School | Abbreviation | Abbreviation | Current offered Study Year (exclude Yr-4) |
|---|---|---|---|
| FHSS | CCGC | 中华文化与国际传播 | Yr 1-3 |
| | MCOM | 媒体与传播学 | |
| | PRA | 公共关系与广告学 | |
| | ATS | 应用翻译学 | |
| | ELLS | 英语语言文学 | |
| | GAD | 全球化与发展 | |
| | DGS | 数字社会科学 | |
| FST | AM | 应用数学 | Yr 1-3 |
| | FM | 金融数学 | |
| | DS | 数据科学 | |
| | STAT | 统计学 | |
| | AI | 人工智能 | |
| | CST | 计算机科学与技术 | |
| | APSY | 应用心理学 | |
| | ENVS | 环境科学 | |
| | FS | 食品科学与工程 | |

**If the application is approved, the receiving programme will decide to admit the student to the year of study which is considers appropriate.**

# Programme Transfer Schedule of AY2024-25

| | 转专业申请系统 https://p.uic.edu.cn/ 开放时间 | 适用年级 (2024/25学年) | 衡量标准 | 审核通过学生名单公示时间 | 新专业生效学期 | 课程类别更新与学分置换(请留意教学事务组的邮件通知) | 调整课表(不包括暑期课程；请留意课程注册组的邮件通知) |
|---|---|---|---|---|---|---|---|
| 第一轮 | 2024年9月19日 (10:00) - 2024年10月10日 (10:00) | 大二、大三 | 2023/24学年第二学期的累计平均学分绩点(cGPA) | 2024年10月中下旬 | 2024/25学年第二学期 | 2024年12月下旬 | 2025年1月上旬 |
| 第二轮 | 2025年3月 | 大一、大二、大三 | 2024/25学年第一学期的累计平均学分绩点(cGPA) | 2025年4月底 | 2025/26学年第一学期 | 2025年7月上旬 | 2025年7月中下旬 |

# Appeal Application

After the application phase, an appeal phase will be opened (the specific time will be notified via email after the application phase ends).

In line with the application process, for the appeal stage, students can choose to apply for the same major they applied for in the application phase, or they can choose to apply for a different major.

For instance, if they applied to transfer into ACCT, during the appeal stage, students can continue to apply for ACCT, or they can apply for another major.

Please note that students can still only apply for one major at a time.

# 02 Rules of Unit Transfer

## Course Category

| Course Category | For Extra Courses |
|---|---|
| MR | will be changed to FE |
| ME | |
| FE | 1) will remain as FE or, 2) will be changed to MR/ME if the course is MR/ME for the transfer-in programme |
| UC | will remain as UC |
| GE2021 | will remain as GE2021 |

**Abbreviations:**

MR- Major Required Courses

ME- Major Elective Courses

FE- Free Elective Courses

UC- University Core Courses

GE2021- General Education Courses

Detail please refer to AR Website – Current Students – Programme Transfer –Unit Transfer (https://ar.uic.edu.cn/current_students/programme_transfer/unit_transfer.htm)

# Check Your Graduation Audit Report (GAR)

| 学期 | 毕业核查报告<br>开放时间 |
|---|---|
| 2024/25学年第一学期 | 2024年6月20日（10:00）<br>至<br>2024年12月17日（17:30） |

# Audit Report for example

**Beijing Normal University-Hong Kong Baptist University United International College**
**Graduation Audit Report**

| Student Name: | (Chinese) ▮ | (English) ▮ | **Example:** |
| Student No.: | | Gender: ▮ | **CTV->PRA** |
| Award: | Bachelor of Arts (Honours) in Public Relations and Advertising | | |
| Year of Admission: | September 2020 | | |

**College General Requirements**

| Cum. GPA Required | >= 2.00 | | Satisfied |
| | Gained: ▮ | | |

**Programme Requirements**

| Total Units | Required: | 132.0 | Not Satisfied |
| | Gained: | 81.0 | *(Excl. Repeated Courses)* |
| | Pending: | 57.0 | |
| Units of Courses at Level 3 or above | Required: | 36.0 | Not Satisfied |
| | Gained: | 6.0 | |

**A. Core / Major Required Courses** — Units Required: 48.0 — Units Gained: 6.0

| Course Code | Course Title | Units | Grade | Grade Points Gained | Remarks Code | Other Info. |
|---|---|---|---|---|---|---|
| **A1. Courses successfully completed:** | | | | | | |
| PRA2003 | Principles of Public Relations    FE->MR | 3.0 | ▮ | ▮ | # | -- |
| PRA4033 | Integrated Marketing Communication | 3.0 | ▮ | ▮ | TR # | -- |
| **A2. Courses currently taking:** | | | | | | |
| COMM3003 | Communication Research | 3.0 | -- | -- | -- | -- |
| PRA2013 | Principles of Advertising | 3.0 | -- | -- | -- | -- |
| PRA2033 | Computer Visual Design | 3.0 | -- | -- | -- | -- |
| PRA3023 | Advertising Copywriting | 3.0 | -- | -- | -- | -- |
| PRA3063 | Digital Media | 3.0 | -- | -- | -- | -- |
| **A3. Courses failed/incomplete/to be taken:** | | | | | | |
| COMM2003 | Communication Theory | 3.0 | -- | -- | -- | -- |
| COMM2043 | Introduction to Visual Communication | 3.0 | -- | -- | -- | -- |
| PRA3003 | Consumer Behaviour | 3.0 | -- | -- | -- | -- |
| PRA3013 | Public Relations Writing | 3.0 | -- | -- | -- | -- |
| PRA3073 | Branding in Advertising | 3.0 | -- | -- | -- | -- |
| PRA3083 | Crisis Management and Risk Communication | 3.0 | -- | -- | -- | -- |
| PRA3093 | Media and Event Planning | 3.0 | -- | -- | -- | -- |
| PRA4023 | Final Year Project (PRA) | 3.0 | -- | -- | -- | -- |
| PRA4063 | Public Relations and Advertising Strategic Campaigns | 3.0 | -- | -- | -- | -- |

**B. Major Elective Courses** — Units Required: 12.0 — Units Gained: 3.0

| Course Code | Course Title | Units | Grade | Grade Points Gained | Remarks Code | Other Info. |
|---|---|---|---|---|---|---|
| **B1. Courses successfully completed:**    FE->ME | | | | | | |
| PRA4013 | Special Topics in Public Relations and Advertising | 3.0 | ▮ | ▮ | // | -- |
| **B2. Courses currently taking:** | | | | | | |
| PRA4083 | Human Computer Interaction | 3.0 | -- | -- | -- | -- |
| **B3. Courses failed/incomplete/to be selected:** | | | | | | |
| CCGC3093 | The Art of Communication in Chinese Culture | 3.0 | -- | -- | -- | -- |

| COMP4163 | Neural Networks and Deep Learning | 3.0 | -- | -- | -- | -- |
| DS4023 | Machine Learning | 3.0 | -- | -- | -- | -- |
| DS4033 | Text Mining and Analytics | 3.0 | -- | -- | -- | -- |
| DS4053 | Introduction to Bioinformatics | 3.0 | -- | -- | -- | -- |
| MATH3013 | Introduction to Mathematical Finance | 3.0 | -- | -- | -- | -- |
| MATH4003 | Graph Theory | 3.0 | -- | -- | -- | -- |
| MATH4023 | Differential Equation | 3.0 | -- | -- | -- | -- |
| MATH4033 | Computational Finance | 3.0 | -- | -- | -- | -- |
| MATH4043 | Actuarial Mathematics | 3.0 | -- | -- | -- | -- |
| MATH4053 | Numerical Methods | 3.0 | -- | -- | -- | -- |
| OR3003 | Logistics | 3.0 | -- | -- | -- | -- |
| OR3013 | Linear Programming and Integer Programming | 3.0 | -- | -- | -- | -- |
| OR4003 | Dynamic Programming Inventory Control | 3.0 | -- | -- | -- | -- |
| OR4013 | Advanced Topics in Operations Research | 3.0 | -- | -- | -- | -- |
| OR4033 | Network and Transportation Models | 3.0 | -- | -- | -- | -- |
| STAT3003 | Survey Sampling | 3.0 | -- | -- | -- | -- |
| STAT3013 | Life Contingencies | 3.0 | -- | -- | -- | -- |
| STAT3023 | Quality Control - Six Sigma | 3.0 | -- | -- | -- | -- |
| STAT3033 | Bayesian Statistics | 3.0 | -- | -- | -- | -- |
| STAT4003 | Experimental Design | 3.0 | -- | -- | -- | -- |
| STAT4005 | Final Year Project II (STAT) | 3.0 | -- | -- | -- | -- |
| STAT4023 | Loss Models | 3.0 | -- | -- | -- | -- |
| STAT4033 | Structural Equation Modelling | 3.0 | -- | -- | -- | -- |
| STAT4053 | Survival Analysis | 3.0 | -- | -- | -- | -- |
| STAT4073 | Data Mining | 3.0 | -- | -- | -- | -- |
| STAT4103 | Introduction to Deep Learning with Python | 3.0 | -- | -- | -- | -- |
| STAT4113 | Nonparametric Statistics | 3.0 | -- | -- | -- | -- |

**C. University Core Courses** — Units Required: 36.0 — Units Gained: 22.0

| Course Code | Course Title | Units | Grade | Grade Points Gained | Remarks Code | Other Info. |
|---|---|---|---|---|---|---|
| **C1. Courses successfully completed:**    UC remains as UC | | | | | | |
| UCLC1003 | University Chinese | 3.0 | ▮ | ▮ | # | -- |
| UCLC1013 | English for Academic Purposes I | 3.0 | ▮ | ▮ | # | -- |
| UCLC1023 | English for Academic Purposes II | 3.0 | ▮ | ▮ | # | -- |
| CHI1073 | Contemporary Chinese Society and Thoughts (Theories) | 3.0 | ▮ | ▮ | * # | -- |
| CHI1103 | Introduction to Modern Social Theories | 3.0 | ▮ | ▮ | * # | -- |
| CHI1183 | Contemporary Chinese Society and Thoughts (Social Practice) | 2.0 | ▮ | ▮ | * # | -- |
| CHI1193 | Contemporary World and China | 2.0 | ▮ | ▮ | * # | -- |
| WPEX1013 | Emotional Intelligence | 1.0 | ▮ | ▮ | * # | -- |
| UCHL1133 | Yoga | 1.0 | ▮ | ▮ | # | -- |
| UCHL1183 | Kayaking | 1.0 | ▮ | ▮ | # | -- |
| **C2. Courses currently taking:** | | | | | | |
| CHI1203 | Morality and Foundations of Law | 3.0 | -- | -- | -- | -- |
| WPEX2013 | Experiential Arts | 1.0 | -- | -- | -- | -- |
| UCHL1063 | Fitness | 1.0 | -- | -- | -- | -- |
| **C3. Courses failed/incomplete/to be taken:** | | | | | | |
| UCLC1033 | English for Academic Purposes III | 3.0 | -- | -- | -- | -- |
| CHI1063 | Chinese Culture and Modern China | 3.0 | -- | -- | -- | -- |

# Transcript of Academic Record

## Explanation of Symbols and Notations

Before transfer

*: S/U grading scheme, Unit(s) counted but not included in GPA calculation

After transfer

#: Course transferred to new study programme

*#: S/U grading scheme, Unit(s) counted but not included in GPA calculation, course transferred to new study programme

# Understand
# the Risk and Change

**01**

## "Tailor-made" Four-Year Study Plan

- Make-up Courses
- Pre-requisite requirements

**02**

## Repeat a Year

**03**

## Concessional Year

# Study in New Programme

- Refer to Undergraduate Handbook

- Refer to Curriculum Requirement

- Refer to Course Offer/Study Sequence (Four-Year Study Plan)

- Make course adjustment via Course Selection

- Make course adjustment via Course Add/Drop

# Contact Information

**Enquiries for:**

🍒 **Programme Transfer:** ar_record@uic.edu.cn

🍒 **Unit Transfer:** academicsuccess@uic.edu.cn

🍒 **Course Registration:** ar_course@uic.edu.cn

# Faculty/School Contact Information

| 工商管理学院 (FBM) | | | | |
|---|---|---|---|---|
| 会计系 (DACC) | 会计学（ACCT） | 3620 721 | | fbm-dacc@uic.edu.cn |
| 金融经济系 (DFE) | 应用经济学（AE） | 3620 627 | FBM Building (T1-6th Floor) | fbm-dfe@uic.edu.cn |
| | 财务学（FIN） | | | |
| | 商业分析（BUSA） | | | |
| 管理系 (DM) | 人力资源管理（MHR） | 3620 710 | | fbm-dm@uic.edu.cn |
| | 市场营销管理（MKT） | | | |
| | 电子商务与资讯系统管理（EBIS） | | | |
| | 创业与创新管理（EPIN） | | | |
| | 数字媒体管理（DMM） | | | |

| 文化与创意学院 (SCC) | | | | |
|---|---|---|---|---|
| 影视与新媒体系 (DFTNM) | 动画与互动媒体（AIM） | 3677 109 | CC502-R12 | ambermz@uic.edu.cn |
| | 影视学（CTV） | 3677 764 | CC502-R21 | tonyhczhang@uic.edu.cn |
| 文化创意与设计系 (DCCD) | 文化创意与管理（CCM） | 3677 855 | CC502-R19 | yixie@uic.edu.cn |
| | 媒体艺术与设计（MAD） | 3620 414 | CC502-R20 | siennaransu@uic.edu.cn |
| | 旅游、酒店与会展管理（THEM） | 3677 173 | CC301-R10 | hairuiwang@uic.edu.cn |
| 音乐系（DMUS） | 音乐表演（MUS） | \ | \ | \ |

| 人文社科学院 (FHSS) | | | | |
|---|---|---|---|---|
| 传播系 (DC) | 中华文化与国际传播（CCGC） | 3620 523 | | fhss-dcom@uic.edu.cn |
| | 媒体与传播学（MCOM） | | | |
| | 公共关系与广告学（PRA） | | | |
| 语言文化系 (DLC) | 应用翻译学（ATS） | 3620 749 | FHSS Building (T2-6th Floor) | fhss-dlc@uic.edu.cn |
| | 英语语言文学（ELLS） | | | |
| 社会科学系 (DSS) | 数字社会科学（DGS） | 3620 366 | | fhss-dss@uic.edu.cn |
| | 全球化与发展（GAD） | | | |

| 理工科技学院（FST） | | | | |
|---|---|---|---|---|
| 数学科学系（DMS） | 应用数学（AM） | 3620 194 | | fst-dms@uic.edu.cn |
| | 金融数学（FM） | | | |
| 统计与数据科学系（DSDS） | 数据科学（DS） | 3620 133 | | fst-dsds@uic.edu.cn |
| | 统计学（STAT） | | | |
| 计算机科学系（DCS） | 人工智能（AI） | 3620 381 | FST Building (T3-6th Floor) | fst-dcs@uic.edu.cn |
| | 计算机科学与技术（CST） | | | |
| 生命科学系（DLS） | 应用心理学（APSY） | 3620 938 | | fst-dls@uic.edu.cn |
| | 环境科学（ENVS） | | | |
| | 食品科学与工程（FS） | | | |